

F L A T I R O N

s i d e / d o o r

wine bar + events







## SIDE DOOR EVENTS ARE SIMPLY BEAUTIFUL

**Book The Garden Room – or our entire venue – exclusively for a minimum spend fee.**

Your event is unique to you. Whether you choose a casual get-together or a more significant, exclusive event, we do not lock you into set food and drink packages. Instead, we invite you to build the offerings individual to your needs from our chef and cellar. The cost of all food and beverages is included in the minimum spend for the duration of your event. Minimum spend private event costs are seasonal. Please let us know what dates you have in mind, and we will happily share minimum spend costs. All guests must show proof of vaccination upon arrival.

## THE GARDEN ROOM

Fully-weather proof, with overhead heating, an open fireplace, individual sound system, a seasonal garden on full display, and open space, The Garden Room has a capacity for 65 guests and is open until 11pm.

### Up to 40 Guests / Non-Private Hire

- Book two communal tables for your get-together.
- Order and pay as you go with no time limit or work off a tab with pre-ordered food.
- Per head cost applies to groups of over 30 guests.
- Side Door Menu only
- As this is not a private event, no decorations are permitted.



## 40 – 65 Guests / Private Hire

Enjoy The Garden Room exclusively for your event.

- Private hire for a minimum of three hours+
- Side Door and Event menu available
- Minimum spend cost includes applies and includes all pre-arranged food and drinks for the duration of the event only.
- Decorations permitted for private events.
- Please visit our Ts and Cs page for further important details.

## SIDE DOOR WINE BAR + THE GARDEN ROOM

For groups of up to 100 guests, we invite you to hire our entire venue, inside and outside.

- Private hire for a minimum of three hours+
- Side Door Menu + Event Menu available
- The minimum spend cost includes all pre-arranged food and drinks for the duration of the event only.
- Decorations permitted for private events.
- Please visit our Ts and Cs page for further important details.



## BAR BOOKINGS / Non-Private Hire

Our intimate indoor bar area is ideal for informal non-private get-togethers of up to 15 guests.

- The area includes several bar stools and high bar tables. Not seated dining.
- No minimum spend fee applies.
- You are welcome to order and pay as you go or work off a tab, but we advise you pre-order food via email.
- As this is not a private space, no decorations are permitted.



## SIDE DOOR SCHOOL PARENTS

We love hosting school group get-togethers, but we understand that a deposit on a private event can be tricky! So, for our community of school parents, we offer the option of a per-head cost on pre-sold tickets for 40+ guests.

- Just reserve a space inside or outside and we will provide you with a per head drink and food offering for the amount you wish to charge guests.
- We ask that ticket sales/RSVPs close two weeks in advance of the event so we can confirm numbers, cost, and area to be reserved for your school group.
- Decorations permitted for exclusive hire of space only.







Get in touch! [hello@sidedoorwine.com](mailto:hello@sidedoorwine.com)



## FLATIRON side door / Ts & Cs

### EVENTS

- **side door** offers exclusivity on venue hire seven days a week. You can hire just The Garden Room (65 capacity) or the entire venue (100 capacity). Please direct enquiries to [hello@sidedoorwine.com](mailto:hello@sidedoorwine.com)
- No product launches, presentations, third-party selling, or marketing events are permitted outside of a private event booking or without written side door management consent.
- Guest numbers must be confirmed no later than two weeks before an event booking.

### THE GARDEN ROOM

- Please be mindful when booking your event that The Garden Room closes at 11pm, seven days a week due to strict licensing. All guests can then move indoors – licensed until midnight.
- It is the host's responsibility to reserve interior space for their group after 11pm to avoid disappointment if inside is at capacity.
- The Garden Room is fully weather-proof with transparent drop-down walls, overhead heating, blankets, an open fireplace, and private sound system. In summer, the walls are retracted to open the space. Overhead pergola roof remains for protection from heat and sun.

### WINE + FOOD

- Menus are subject to seasonal changes.
- All dietary requirements for private events must be requested in writing two weeks before your event. No food or wine alterations may be approved after this time.
- No food or wine is to be brought into **side door**. This includes children's food.

**side door** management reserve the right to ask you to remove any foods or drinks that have not been provided by our bar and kitchen.

- **Any food or beverages not consumed within the private hire timeframe that has been ordered within the minimum spend cost are not permitted to be taken from the venue.**

### CONFIRMATION + DEPOSIT

- No dates are held for private bookings without a deposit.
- Bookings are confirmed upon a 50% deposit made one month prior to event. Balance for your private event is due two weeks prior to event.
- Private event minimum spends prices are for a three hour or five-hour package only. Any additional hours must be negotiated at the time of booking.
- **side door** does not cater for split spend on events – only cover food and guests pay for beverages etc.
- **Non-private, per-head payments for 30 - 40 guests must be paid in one payment upon arrival. This is a non-refundable minimum spend.**

### CANCELLATIONS

- March – November: Deposit is non-refundable if a function is cancelled within 30 days of the event.
- November – February: Deposit is non-refundable if a function is cancelled within 60 days of the event.

### DECORATIONS

- It is a **side door** policy only to allow external decorations and styling for private events if previously confirmed and agreed in writing. Any decorations brought into the space without prior clearance will be removed.
- We allow access for up to 30 minutes prior to an

event to set up décor and 30 minutes after an event to pack down.

- All decorations and dressings must be removed upon completion of the event by the host. No decorations will be kept on site by **side door** after the event due to storage space restrictions.
- You may bring your own cake for private events upon confirmation in writing with **side door** staff. NO cake platters or plates will be held after your event on-site.

### SIDE DOOR / IMPORTANT STUFF

- All guests must show proof of vaccination upon arrival to attend an event at **side door**.
- Here at **side door**, we take the safety and comfort of our guests, staff, and neighbours very seriously. We reserve the right to ask any person behaving irresponsibly or disrespectfully to leave the venue.
- We assume no responsibility for the loss or damage to any property belonging to guests.
- Dogs are not permitted inside the venue. We kindly ask that you keep your dog restrained during a visit to The Garden Room, respect other guests and clean up after your dog.
- Smoking and/or vaping is not permitted inside **side door** or in the wine garden.
- **side door** is not a live music venue. Therefore, DJs, Bands, Singers, and any live performers are unfortunately not permitted under our license. You are welcome to bring a playlist for private events. This must be compatible with our sound system and pre-organised with **side door** management.
- We ask that parents keep their children seated throughout their visit at **side door** for their own safety and the comfort of other guests.